

# Bid Form

## Bid Item #1: In-Field Verification by Excavation

The bidder will be expected to pothole/excavate (mechanical or vacuum) service lines to determine the material present. This includes excavating both the utility and homeowner's side of the service line within three to five feet of the meter on each side.

The bidder will take photos of the exposed pipe on either side of the service line and make those photos available to the city in digital format.

The city has 2,293 service lines. The exact number of service lines requiring in-field verification will not be known until after the records review is complete. For the purposes of this proposal, the bidder should assume 2,293 service lines will need to be excavated and verified in the field. The bidder is required to provide a unit price for excavating each service line (both the customer and the utility's portions). This unit price will include full restoration of the excavation site.

**Unit price for excavating both sides of the service line: \$ \_\_\_\_\_**

The City of Farmington reserves the right to request additional service line verifications up to the total number of lines in the city at the unit price provided in the proposal. The City of Farmington will not be obligated to pay the bidder for in-field verification work if the number of lines requiring in-field verification is less than the estimate listed above.

## Bid Item #2: In-Field Verification by Visual Inspection

Some service lines may need to be visually inspected in a home, basement, crawlspace, or other location adjacent to the home to determine the service line material. Visual inspection could involve entering these locations with homeowner permission, using lead test kits on exposed piping, magnet testing, and photographing lines for documentation.

The bidder should assume that 2,293 service lines will require visual inspection. The bidder is required to provide a unit price for visually inspecting a service line.

**Unit price for visually inspecting a service line: \$ \_\_\_\_\_**

The City of Farmington reserves the right to request additional visual inspections up to the total number of lines in the city at the unit price provided in the proposal. The city will not be obligated to pay the contractor for visual inspection work if the number of lines requiring visual inspection is less than the estimate listed above.

### Bid item #3: Administrative Services

The bidder will be expected to complete a number of administrative services including the following:

- Outreach efforts with the general public including drafting inventory-related documents to inform the public, disseminating door hangers, speaking with private home owners, etc.
- Completion and Submission of the Missouri Department of Natural Resources Lead Service Line Inventory Spreadsheet, by October 16, 2024 or sooner.

**Lump Sum Price for administrative services: \$\_\_\_\_\_**

### Basis of Award

The city will award the contract to the lowest responsive, responsible bidder that meets all listed qualifications.

The total cost of the proposal will be the sum of the costs listed below:

1. Total cost for excavation: \$\_\_\_\_\_ (calculated as the unit cost for excavation \$\_\_\_\_\_ x 2,293 number of estimated service lines requiring excavation)
2. Total cost for visual inspection: \$\_\_\_\_\_ (calculated as the unit cost for visual inspection \$\_\_\_\_\_ x 2,293 number of estimated service lines requiring visual inspection)
3. Lump Sum Cost for Administrative Services: \$\_\_\_\_\_

**Total Cost of Proposal: \$\_\_\_\_\_**

**Total Cost of Proposal in Words: \_\_\_\_\_**

\*In case of discrepancy between numbers and words, the words will be used to determine the total proposal cost.